# **NCHA Project Pathway**

**Stage 1 – Start Out**
Project Proposal submitted to NCHA Board. With NCHA Board approval, project added to the NCHA Project Programme. Project added to current year (active) or future plan.

Periodic review of NCHA Project Programme future plan & NCHA Controlled Document Log

**Stage 2 – Define and Scope**
Project Lead assigned. Project Lead establishes Project Team, scopes the project, develops Project Brief, proposed start and end dates, estimated resources required and (Where required, submits options appraisal to NCHA Board for approval).

**Stage 3 –** **Measure and Understand**
Identify appropriate project measures and captures baseline. Project Lead completes Project Brief and submits to NCHA Board for approval.

**Stage 4 – Design and Plan**
Project Lead finalises overall Project Plan. Project Team designs proposed solution, consults as appropriate for the project, develops implementation Plan and submits to NCHA Board for approval.

**Stage 5 – Pilot and Implement**
Project Lead follows approved Pilot and Implementation Plan. Go /no-go decision point reviews and approvals gained as detailed in the project plan.

Update Controlled Document Log (where applicable)

**Stage 6 – Sustain and Share**Hand-over to business as usual following successful implementation. Project Lead submits Project Close Report to NCHA Board.